



**Notes on the Ditchling & Westmeston Neighbourhood Plan Meeting
Friends (Quaker) Meeting House 7.30pm, East Gardens, Ditchling
Wednesday September 3rd 2014**

- 1) Apologies from Sallie Collard-Watson, Richard Flack and Mike Burr
- 2) There were no declarations of interest.
- 3) A warm welcome was given to Amy Tyler-Jones who has replaced Andrew Triggs from the South Downs National Park Authority.
- 4) Correspondence received/pending

4a) Tom mentioned Sheila Blair from Wivelsfield, who contacted us under the “Duty to Co-operate” and advised us of the necessity of producing a “Green Spaces report”, In particular for “Westwood”, green land abutting Westmeston and Wivelsfield. She asked for our cooperation.

Amy Tyler-Jones stated that a Green Spaces report was not a requirement and stated the requirements as defined in Section 77 of the NPPF:-

The Local Green Space designation will not be appropriate for most green areas or open space. The designation should only be used:

- Where the green space is in reasonably close proximity to the community it serves.
- Where the green area is demonstrably special to a local community and holds a particular local significance, for example because of its beauty, historic significance, recreational value (including as a playing field), tranquillity or richness of its wildlife.
- Where the green area concerned is local in character and is not an extensive tract of land.

We should also check for a PPG17: Open space, sport and recreation report.

4b) Correspondence on the draft project plan requiring a Housing Needs Survey. We already have the Residents' Questionnaire responses on housing, and we should also reference the Lewes “Local Plan” housing needs

requirements. The PMG questioned the need for an additional Housing Needs Survey. **Action: Tom** to follow up

5) Questionnaire report

An astonishing 51.6% return was reported.

5a) Making 'The Draw' of prize winners

It was agreed that the prize draw would not include any PMG member or family member. Amy Tyler-Jones was asked to make the draw, and the winners in turn would be asked to choose their prize. Just in case any of the top three winners declined, it was agreed that five names would be drawn.

The names drawn were:-

- 1) Simon Elliot, from Ditchling
- 2) Nicholas Blake from Ditchling
- 3) Rosemary Herbert from Westmeston.
- 4) M Domani from Streat
- 5) Johan Lawrence from Ditchling

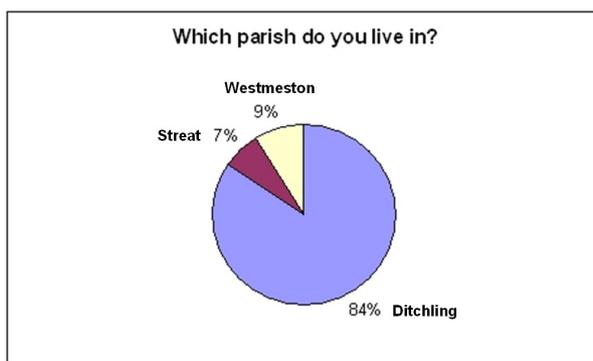
5b) Questionnaire Initial Observations

Is it correct?

5c) Publicising the results - methodology – timing

There will be a morning open day event on October 4th in the village hall. Also the film society is sponsoring the DVA Coffee morning on Tuesday October 21st in the hall and may agree we can exhibit the results, and possibly the “Apple” fayre. **Action: Tom** to confirm.

The next step is feedback. A PowerPoint presentation showing graphs of the highlights of the results.



5d) Follow up of Business Survey offers of help

Edwina to provide a list for Craig

5e) Following up offers of assistance (back page)

A discussion took place regarding the structure and nature of “Focus Groups”. These to comprise of no more than 10 people. Special interest groups to be contacted after the rollout of the results. These to be Housing, Transport, Conservation, Business, and Recreation. There will also be an evaluation of the

“Other” and “Vision” statements

6) Project Programme 2014 - 15

An updated project programme was discussed. As a result of the survey a “State of Parishes report” can now begin to be put together. This would contain items such as:-

- 6.1 Parish Profiles
- 6.2 Planning Issues in the Parishes
- 6.3 The Wider Planning Context
- 6.4 Scope of the Strategic Environmental Assessment
- 6.5 Strategic Housing Land Availability Assessment
- 6.6 Submission District Plan Proposals Map Extract
- 6.7 Landscape Character Areas
- 6.8 Flood Risk Map
- 6.9 Ancient Woodland Inventory Map
- 6.10 A Housing Supply Document
- 6.11 Age Structure of Parishes (2011 Census)
- 6.12 Summary of Submission District Plan Policies
- 6.13 Neighbourhood Plan SEA Objectives & Measures
- 6.14 SHLAA submission sites

7) Any Other Business

None

8) Date and time of next meeting, Wednesday the 24th September at 7.30pm in the Friends (Quaker) Meeting house.